



## FORMULIR PERMOHONAN PENGAJUAN DANA UNIVERSITAS NUSA MANDIRI

Diminta oleh :

Kampus	Dewi Sartika A	Hari/Tgl. Pengajuan
Pemohon	Verry Riyanto, M.Kom	Kamis, 29 Januari 2026
Unit Kerja	BTI	
No. Rekening Bank dan Nama	1220095969799 (Bank Mandiri) PT.Qontak Tumbuh Makmur	Hari/Tgl. Diperlukan Selasa, 03 Februari 2026

Keterangan Pengajuan Dana	Jumlah
Pembayaran Paket Layanan Meqari Qontak U/ Akun Business Whatsapp official dengan perincian sebagai berikut :	
~ Qontak Broadcast	Rp 4.500.000
~ Top-Up WhatsApp Balance	Rp 500.000
~ PPN 12%	Rp 550.000
<b>Total Dana Dibutuhkan</b>	<b>Rp 5.550.000</b>
<b>Terbilang : Lima Juta Lima Ratus Lima Puluh Ribu Rupiah</b>	

Menyetujui,  
Ka.Baku Universitas Nusa Mandiri

(Dwi Astuti, M.Kom)

Mengetahui,  
Ka BTI



Ditandatangani Digital:  
Verry Riyanto  
2026-01-29 15:55:06

(Verry Riyanto, M.Kom)

Pemohon,  
Kabag. SI



Ditandatangani Digital:  
Ganda Wijaya  
2026-01-29 15:55:46

(Ganda Wijaya, M.Kom)



**BIRO TEKNOLOGI INFORMASI  
UNIVERSITAS NUSA MANDIRI**

No Surat : 106/2.05/BTI-UNM/I/2026  
Hal : Pembayaran Akun Whatsapp Business Official

Jakarta, 29 Januari 2026

Kepada Yth,  
Ka.BAKU  
Ibu Dwi Astuti Ratriningsih, M.Kom  
Di Tempat

Dengan hormat,

Bersama dengan ini kami ingin mengajukan Paket Layanan Meqari Qontak U/ Akun Business Whatsapp official. Dengan keterangan sebagai berikut :

No	Keterangan	Harga Satuan	
1	Qontak Broadcast	Rp.	4.500.000
2	Top-Up WhatsApp Balance	Rp.	500.000
3	PPN 12%	Rp.	550.000
<b>TOTAL</b>		<b>Rp.</b>	<b>5.550.000</b>

Adapun pembayaran tagihan tersebut mohon dilakukan pada :

Hari/Tanggal : Selasa, 03 Februari 2026  
Pembayaran : 1220095969799 (Bank Mandiri)  
PT.Qontak Tumbuh Makmur  
Jumlah pembayaran : Rp. 5.550.000

Demikianlah surat permohonan ini saya buat. Atas perhatian dan kerjasama dari Ibu, saya ucapkan terima kasih.

Hormat kami,  
Ka.Bag Sistem Informasi



Ditandatangani Digital:  
Ganda Wijaya  
2026-01-29 15:55:38

Ganda Wijaya, M.Kom

Mengetahui  
Ka.Biro Teknologi Informasi



Ditandatangani Digital:  
Verry Riyanto  
2026-01-29 15:54:35

Verry Riyanto, M.Kom

Universitas Nusa Mandiri

NPWP:

Quote # 52197

28/01/2026

Expired Date: 11/02/2026

5.550.000,00

QTY	DESCRIPTION	DISCOUNT	UNIT PRICE (Rp.)	TAXED	AMOUNT (Rp.)
6 - Month	<p>Qontak Broadcast - Include:</p> <ul style="list-style-type: none"> <li>- WhatsApp &amp; Email Broadcast</li> <li>- Campaign Planner</li> <li>- Contact module</li> <li>- Broadcast report</li> </ul> <p>Exclude:</p> <ul style="list-style-type: none"> <li>- Whatsapp message &amp; call balances</li> <li>- Email broadcast balances</li> <li>- Inbox</li> </ul>	0.0%	750.000,00	X	4.500.000,00
1 - One Time Payment	<p>Top-Up WhatsApp Balance Conversation - Min. Top-up Rp500.000</p> <p>[*] Outbound WhatsApp message based on categories:</p> <ul style="list-style-type: none"> <li>- Marketing: Rp 596.33/message</li> <li>- Utility: Rp 366.65/message</li> <li>- Authentication: Rp 366.65/message (for Indonesian numbers)</li> </ul> <p>[*] Charge for other countries per conversation referred to WhatsApp pricing (<a href="https://developers.facebook.com/docs/whatsapp/pricing">https://developers.facebook.com/docs/whatsapp/pricing</a>) + Qontak Fee</p> <p>[*] No Expiry Date</p> <p>[*] Non-Refundable</p>	0.0%	500.000,00	X	500.000,00
1 - Unit	<p>Online Training &amp; Services - Included</p> <p>1x Online Training Service before Go Live</p> <ul style="list-style-type: none"> <li>- Upgrade 1x Online to 1x Offline Training Jabodetabek Area Rp500.000</li> <li>- Additional 1x Online Training Rp500.000/session</li> <li>- Additional 1x Offline Training Jabodetabek Area Rp1.000.000/session</li> </ul> <p>[*] 1 Session = 2 Hours</p>	0.0%	0,00	X	0,00

SUBTOTAL	5.000.000,00
PPN 12% 12.0%	550.000,00
<b>TOTAL</b>	<b>5.550.000,00</b>

### Payment Detail

Bank Name : Bank Mandiri  
Account Name : PT Qontak Tumbuh Makmur  
Account Number : 1220095969799  
Payment Reference : 52197

### Other Information

Customer Reference :

**[\*] Terms & Conditions of Quotation:**

- 1] Subscription is considered active as of the date stipulated in the BASTP [Berita Acara Serah Terima Produk] document. In the case where the customer chooses the active date to be based on BASTP, and the document has yet to be completed 45 calendar days after the payment is received by PT Qontak Tumbuh Makmur, the subscription will be considered active on that 45th day or Subscription is active based on information stated in introduction email [Active on Introduction Date].
- 2] The user understands and agrees that if the user only pays the down payment ("DP") less than the Contract Value amount. If you do not conduct any additional payment to reach a minimum of 6 month(s) from the Contract Value amount within 30 calendar days after PT Qontak Tumbuh Makmur has received the payment of the DP, therefore, (i) the DP that the user has paid will be forfeited and cannot be refunded; (ii) all agreements made concerning the Contract Value of Qontak products in any form whatsoever will be deemed as canceled.
- 3] If after signing this Quotation Form the User cancels the use of the Product unilaterally where: (i) The User has made payment in installments method, then the User will be subject to a fine of 50% (fifty percent) of the total Contract Value; (ii) The User has made payment in full method, then the User cannot receive a refund for the contract value that has been paid.
- 4] Technical details of Product use will be further outlined in the Subscription Form which must be signed after the User signs this Quotation Form ("Form") & payment has been made. Training regarding the use of the Product can only be carried out after the Form has been signed by the User.
- 5] Products that have been paid for and selected cannot be changed or replaced

**[\*] Terms of Payment: Full Payment**

If payment has not been received after the invoice due date, account will freeze automatically.

**[\*] Terms & Conditions of WhatsApp Business Platform META:**

- WhatsApp API does not include WhatsApp Groups, Status Updates & Calls
- Cannot return number to WhatsApp Business/Personal
- Required to submit the necessary legal documents, a standard website, and ensure compliance with META policies to initiate the approval process from META (reference link: [https://docs.google.com/presentation/d/1eGa1sPif2xMN8JBdy4EJtvGf0l-QOZBQ8Eq3NI7dp1s/edit#slide=id.g264175a0de0\\_0\\_781](https://docs.google.com/presentation/d/1eGa1sPif2xMN8JBdy4EJtvGf0l-QOZBQ8Eq3NI7dp1s/edit#slide=id.g264175a0de0_0_781))
- Official Business Account (OBA) / Masking Name & Green Tick / Verification Process depends on the META Team's approval. The request can be made every 30 days after the previous request. (Unable to submit a refund request due to this issue)
- Pricing can be subject to change following WhatsApp's official pricing
- Do not violate WhatsApp META policies (reference links: <https://www.whatsapp.com/legal/commerce-policy?l=en&lang=id> ; <https://business.whatsapp.com/policy> ; [https://www.facebook.com/policies\\_center/commerce/](https://www.facebook.com/policies_center/commerce/))

Payment via manual transfer can be done to the following accounts:

BCA Bank

Account Name: PT. QONTAK TUMBUH MAKMUR

Account Number: 4787966666

OR

Mandiri Bank

Account Name: PT. QONTAK TUMBUH MAKMUR

Account Number: 1220095969799

**Terms & Condition of Payments:**

1. Confirm your payment by uploading the payment receipt via email to: [finance-qontak@mekari.com](mailto:finance-qontak@mekari.com). Without confirmation, your invoice will not be considered as paid.
2. All payments are non-refundable.
3. For Faktur Pajak issuance, please fill the following google form: <https://bit.ly/3LZnyn9>
4. Any revisions related to the Sales Invoice & Faktur Pajak should be requested within 5 days, at the maximum, after the Sales Invoice & Faktur Pajak is sent. After 5 days since the Sales Invoice & Faktur Pajak is sent, we will NOT accept any revision requested and Sales Invoice & Faktur Pajak are considered correct. For revision, request via email to: [finance-qontak@mekari.com](mailto:finance-qontak@mekari.com), [tax@mekari.com](mailto:tax@mekari.com).
5. For invoice hardcopy request please fill out the following link: <https://bit.ly/HardcopyMekari>
6. By signing on or proceeding payment based on this document, the User acknowledges and accepts the terms and conditions of use for the Product and the Product's privacy policy, as stated on the <https://mekari.com/en/terms-of-service/>. The User is responsible for all obligations described on the site.
7. Invoices issued by PT Qontak Tumbuh Makmur after the effective date of the SKB document shall not be