



FORMULIR PERMOHONAN PENGAJUAN DANA UNIVERSITAS NUSA MANDIRI

Diminta oleh :

Kampus	Dewi Sartika A	Hari/Tgl. Pengajuan
Pemohon	Verry Riyanto, M.Kom	Rabu, 21 Januari 2026
Unit Kerja	BTI	
No. Rekening Bank dan Nama	147-501-5559 (Panin Bank Cab. Roxy Mas) PT. Netrain Informatika	Hari/Tgl. Diperlukan Senin, 26 Januari 2026

Keterangan Pengajuan Dana	Jumlah
Pengajuan Perpanjangan Software Microsoft PT. NetTrain Informatika dengan perincian sebagai berikut :	
Software :	
- Win Device Edu ALng Upgrade SA OLV E 1Y Acad Ent	Rp 7.176.000
- 'M365 Apps Enterprise Open Faculty ALng Sub OLV E 1M Acad AP	Rp 9.430.000
- PPN	Rp 1.826.660
Total Dana Dibutuhkan	Rp 18.432.660
Terbilang : Delapan Belas Juta Empat Ratus Tiga Puluh Dua Ribu Enam Ratus Enam Puluh Rupiah	

Menyetujui,
Rektor Universitas Nusa Mandiri



Ditandatangani Digital:
Dwiza Riana
2026-01-21 15:19:59

(Prof.Dr.Ir.Dwiza Riana, S.Si, MM, M.Kom,IPU,ASEAN,Eng)

Mengetahui,
Ka.Baku Universitas Nusa Mandiri

(Dwi Astuti, M.Kom)

Pemohon,
Ka BTI



Ditandatangani Digital:
Verry Riyanto
2026-01-21 13:37:23

(Verry Riyanto, M.Kom)



**BIRO TEKNOLOGI INFORMASI
UNIVERSITAS NUSA MANDIRI**

No Surat : 069/2.02/UNM/BTI/I/2026
Hal : Pengajuan Perpanjangan Software Microsoft

Jakarta, 21 Januari 2026

Kepada Yth,
Rektor Universitas Nusa Mandiri
Prof.Dr. Dwiza Riana, S.Si, MM, M.Kom
Di Tempat

Dengan hormat,
Bersama dengan ini kami kirimkan Permohonan Perpanjangan Software Microsoft PT. NetTrain Informatika dengan keterangan sebagai berikut :

No	Category	PN	Brand	Descriptions	Qty	Unit Item Price	Total Price
1	Software	KW5-00359	Microsoft	Win Device Edu ALng Upgrade SA OLV E 1Y Acad Ent	23	312.000	7.176.000
2	Software	S3Y-00001	Microsoft	M365 Apps Enterprise Open Faculty ALng Sub OLV E 1M Acad AP	23	410.000	9.430.000
				Include			
3	Software	S2Y-00002	Microsoft	Microsoft® M365 Apps Enterprise Open Student All Languages Subscription Open Value No Level 1 Month Academic Student Use Benefit (subject approval to Microsoft)	345		
		A		Total Harga Jual Sebelum PPN			16.606.000
		B		Dasar Pengenaan Pajak (DPP) PPN	11/12		15.222.167
		C		PPN dari DPP	12%		1.826.660
		D		Grand Total Termasuk PPN (A+C)			18.432.660

Demikianlah surat permohonan ini kami buat. Atas perhatian dan kerjasama dari Ibu, kami ucapkan terima kasih.

Hormat saya,
Ka.Bag Sistem Informasi



Ditandatangani Digital:
Ganda Wijaya
2026-01-21 13:40:36

Ganda Wijaya, M.Kom

Mengetahui
Ka.Biro Teknologi Informasi



Ditandatangani Digital:
Verry Riyanto
2026-01-21 13:37:12

Verry Riyanto, M.Kom



**BIRO TEKNOLOGI INFORMASI
UNIVERSITAS NUSA MANDIRI**

No Surat : 070/2.05/UNM/BTI/I/2026
Hal : Pembayaran Perpanjangan Software Microsoft

Jakarta, 27 Februari 2025

Kepada Yth,
Ka.BAKU
Ibu Dwi Astuti Ratriningsih, M.Kom
Di Tempat

Dengan hormat,
Bersama dengan ini kami kirimkan Permohonan Perpanjangan Software Microsoft PT. NetTrain Informatika dengan keterangan sebagai berikut :

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		C		PPN dari DPP	12%		1.826.660
		D		Grand Total Termasuk PPN (A+C)			18.432.660

Adapun pembayaran tagihan tersebut mohon dilakukan pada :

Hari/Tanggal : Senin, 26 Januari 2026
Nama Bank : Panin Bank (Cab.Roxy Mas)
Pemilik Rekening : PT.Netrain Informatika
Nomor Rekening : 147-501-5559
Jumlah pembayaran : Rp. 18.432.660

Demikianlah surat permohonan ini kami buat. Atas perhatian dan kerjasama dari Ibu, kami ucapkan terima kasih.

Hormat saya,
Ka.Bag Sistem Informasi

Mengetahui
Ka.Biro Teknologi Informasi



Ditandatangani Digital:
Ganda Wijaya
2026-01-21 13:40:53

Ganda Wijaya, M.Kom



Ditandatangani Digital:
Verry Riyanto
2026-01-21 13:36:51

Verry Riyanto, M.Kom

To : UNIVERSITAS NUSA MANDIRI
Attn : Mr. Verry Riyanto
Subj. : Software Microsoft (Best Price)

From : PT. Nettrain Informatika
Date : Januari 21th, 2026
Ref. : PPNi/I/2026/00070B

Dear Mr. Verry,

Thank you for the opportunity given to us. We NetTrain Informatika, member of ARTHA IT Group as **Microsoft Gold Partner** would like to provide you with a proposal as below.

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		D		Grand Total Termasuk PPN (A+C)			18.432.660

Terms & Conditions

- **Price can change without prior notice**
- The quotation grand total includes VAT in accordance with government regulation but exclude any other tax.
- PO received by Nettrain Informatika from customer cannot be cancelled under any circumstances
- Delivery Time: **Indent 2 – 3 Weeks After PO Received**
- **The price quoted is bundled pricing for all items. Price will change for partial purchase (different quantity and/ or only selected item purchased)**
- Price is valid until: **Januari 31nd, 2026** & USD to IDR exchange rate does not exceed **IDR16.950.-**
- Term of Payment: **Transfer 2 - 4 Weeks After Invoice and Full Amount**
- Quotation is for **the software/** hardware/ professional service listed, other additional services/hardware/ software will be chargeable as needed by customer
- Transfer Bank fees will be borne by Customer, we will receive the same value stated at our invoice.
- **Late fee 3% per month (0,1% per day) from total invoice for all late payment after due date**
- **Price does not include PPH 23 or other tax.** All Other Taxation aspects raise will be borne by buyer (calculation by gross up).

Office

The East Building 16th Floor No.1
Jl. DR Ide Anak Agung Gde Agung Kav. E3.2 No.1
Jakarta Selatan 12950, Indonesia

Head Office

Complex Roxy Mas Block E2 No. 28-29
Jl. KH. Hasyim Ashari 125-B
Jakarta Pusat 10150, Indonesia

Contact

Phone : +62 21-638 57830
Fax : +62 21-638 59363
Email : info@nettrain.co.id
www.nettrain.co.id

Thanks for your kind attention. Should there be any ambiguous, please feel free to contact us. Looking forward to hearing good news from you.

Best Regards,

(Mia Shelly)

Microsoft Gold Partner | Citrix Silver Solution Advisor | VMware Professional Solutions Provider | Veeam Gold Partner | IBM Business Partner Autodesk Reseller | Adobe Platinum Reseller | GFI Software Gold Partner | PRTG Partner Silver | WhatsUp Gold Authorized Reseller Symantec Silver Partner | AVG Authorized Reseller | Kaspersky Gold Partner | McAfee Gold Partner | Trend Micro Authorized Reseller Neverfail Authorized Reseller | Veritas Silver Partner | Acronis Gold Reseller | Corel Authorized Partner | Oracle Authorized Reseller MapInfo Authorized Partner | Mindjet Authorized Reseller | Progesoft Authorized Partner | SketchUp Partner Silver | TeamViewer Authorized Partner | NetSupport Authorized Reseller | TSplus Authorized Reseller | Sangfor Authorized Silver Partner | Nutanix Authorized Reseller | iSpring Authorized Reseller | Moodle Authorized Reseller | Dokmee Authorized Reseller | Red Hat Authorized Reseller | Minitab Authorized Reseller

Office

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Jakarta Selatan 12950, Indonesia

Head Office

Complex Roxy Mas Block E2 No. 28-29

Jl. KH. Hasyim Ashari 125-B
Jakarta Pusat 10150, Indonesia

Contact

Phone : +62 21-638 57830
Fax : +62 21-638 59363
Email : info@nettrain.co.id
www.nettrain.co.id